

**Acknowledgement of Educator’s Responsibilities towards Child Abuse Reporting**

Penal Code section 1116.6 requires that private school personnel report any observed or suspected instances of child abuse both by telephone and in writing to a local child protective agency, (police or sheriff’s department, a county probation department or a county welfare department.) The report by telephone must be made immediately and the written report must be filed within 36 hours. The reporting duties are incumbent on individuals and no supervisor or administrator may impede or inhibit such reporting. No person making a report of child abuse shall be subject to any action for making the report. However, internal procedures to facilitate reporting and to apprise supervisors and administrators of reports may be established provided that they are not inconsistent with the Penal Code provisions.

Any person who is employed in a private school on or after January 1, 1985, must, prior to commencing his or her employment, sign a statement on a form provided by the employer to the effect that he or she has knowledge of the requirements to make such a report and that he or she will comply with those requirements. The *Child Abuse; Educator’s Responsibilities* brochure has been provided to you for the purpose of educating you on these requirements.

*I have knowledge of the requirements to make a report in any observed or suspected instances of child abuse and agree to abide by this requirement.*

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**Name** **Signature** **Date**